### Table of contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>History</td>
<td>2</td>
</tr>
<tr>
<td>Principal's Address</td>
<td>3</td>
</tr>
<tr>
<td>• Staff</td>
<td>4</td>
</tr>
<tr>
<td>• Term Dates</td>
<td>4</td>
</tr>
<tr>
<td>• School Expenses Contribution</td>
<td>4</td>
</tr>
<tr>
<td>• School hours</td>
<td>4</td>
</tr>
<tr>
<td>• Newsletter-GNEWS</td>
<td>4</td>
</tr>
<tr>
<td>Student Welfare</td>
<td>5</td>
</tr>
<tr>
<td>• Welfare Policy</td>
<td>5</td>
</tr>
<tr>
<td>• School Expectations</td>
<td>5</td>
</tr>
<tr>
<td>• Student Council</td>
<td>5</td>
</tr>
<tr>
<td>• Dismissal of Kindergarten</td>
<td>5</td>
</tr>
<tr>
<td>• Northern Spirit Learning Community</td>
<td>6</td>
</tr>
<tr>
<td>• Supervision – before &amp; after school</td>
<td>6</td>
</tr>
<tr>
<td>• Playground Supervision</td>
<td>6</td>
</tr>
<tr>
<td>• Leaving the school grounds</td>
<td>6</td>
</tr>
<tr>
<td>• Peer Support</td>
<td>6</td>
</tr>
<tr>
<td>• Absence Notes</td>
<td>7</td>
</tr>
<tr>
<td>• Consent Notes</td>
<td>7</td>
</tr>
<tr>
<td>• Lost Property</td>
<td>7</td>
</tr>
<tr>
<td>• Change of Clothes</td>
<td>7</td>
</tr>
<tr>
<td>• Bus Passes</td>
<td>7</td>
</tr>
<tr>
<td>• Sun Protection Policy</td>
<td>7</td>
</tr>
<tr>
<td>• Arriving Late</td>
<td>7</td>
</tr>
<tr>
<td>School Uniform</td>
<td>8</td>
</tr>
<tr>
<td>• Uniform descriptions</td>
<td>8</td>
</tr>
<tr>
<td>• Uniform shop</td>
<td>8</td>
</tr>
<tr>
<td>• Second hand items</td>
<td>8</td>
</tr>
<tr>
<td>The curriculum</td>
<td>9</td>
</tr>
<tr>
<td>• Key Learning Areas</td>
<td>9</td>
</tr>
<tr>
<td>• Support Teacher Learning Assistance</td>
<td>9</td>
</tr>
<tr>
<td>• Reading Recovery</td>
<td>9</td>
</tr>
<tr>
<td>• Home Reading Scheme</td>
<td>9</td>
</tr>
<tr>
<td>• Technology</td>
<td>10</td>
</tr>
<tr>
<td>• Learning Support Team</td>
<td>10</td>
</tr>
<tr>
<td>• Itinerant Support Teachers</td>
<td>10</td>
</tr>
<tr>
<td>• Reports and Parent Interviews</td>
<td>10</td>
</tr>
<tr>
<td>Homework</td>
<td>11</td>
</tr>
<tr>
<td>• Current Policy</td>
<td>11</td>
</tr>
<tr>
<td>Parent Involvement</td>
<td>11</td>
</tr>
<tr>
<td>• P &amp; C Meetings</td>
<td>11</td>
</tr>
<tr>
<td>• Fundraising</td>
<td>11</td>
</tr>
<tr>
<td>Medical Information</td>
<td>12</td>
</tr>
<tr>
<td>• Emergency Information</td>
<td>12</td>
</tr>
<tr>
<td>• Administering Medicine</td>
<td>12</td>
</tr>
<tr>
<td>• Illness</td>
<td>12</td>
</tr>
<tr>
<td>• Head Lice</td>
<td>12</td>
</tr>
<tr>
<td>• Albury Community Health</td>
<td>12</td>
</tr>
<tr>
<td>• Infectious diseases</td>
<td>12</td>
</tr>
<tr>
<td>General School Information</td>
<td>13</td>
</tr>
<tr>
<td>• Canteen</td>
<td>13</td>
</tr>
<tr>
<td>• Bicycles</td>
<td>13</td>
</tr>
<tr>
<td>• Pedestrian Crossing</td>
<td>13</td>
</tr>
<tr>
<td>• Excursions</td>
<td>13</td>
</tr>
<tr>
<td>• Library</td>
<td>14</td>
</tr>
<tr>
<td>• Socials</td>
<td>14</td>
</tr>
<tr>
<td>• Religious Instruction</td>
<td>14</td>
</tr>
<tr>
<td>• Book Club</td>
<td>14</td>
</tr>
<tr>
<td>• Photographs</td>
<td>14</td>
</tr>
<tr>
<td>• Charities</td>
<td>14</td>
</tr>
<tr>
<td>• Use of facilities</td>
<td>15</td>
</tr>
<tr>
<td>• Toys at school</td>
<td>15</td>
</tr>
<tr>
<td>• Lunchtime clubs</td>
<td>15</td>
</tr>
<tr>
<td>• Media consent</td>
<td>15</td>
</tr>
<tr>
<td>• Banking</td>
<td>15</td>
</tr>
<tr>
<td>• Kids on keyboard</td>
<td>15</td>
</tr>
<tr>
<td>• Guitar lessons</td>
<td>15</td>
</tr>
<tr>
<td>• Choir</td>
<td>15</td>
</tr>
<tr>
<td>Sports</td>
<td>16</td>
</tr>
<tr>
<td>• Sports</td>
<td>16</td>
</tr>
<tr>
<td>• School sports houses</td>
<td>16</td>
</tr>
<tr>
<td>• Sports carnivals</td>
<td>16</td>
</tr>
<tr>
<td>• Active After School Communities Program</td>
<td>16</td>
</tr>
<tr>
<td>Appendix of Acronyms</td>
<td>17</td>
</tr>
</tbody>
</table>
Glenroy Public School was opened in 1975 after operating as an annex at Albury North Public School during the building of stage 1. Stage 2 had to be commenced immediately as there was a severe shortage of space.

The school has had only five principals in the last twenty-six years starting with Mr. Max Apps who served as principal for 11 years. Following Mr Apps was Mr. John Chard, Mr. Ken Follett, Mr George Clifford and our current principal Mr John Dent.

In its early years the school’s population peaked at just over 400 pupils with 14 classes being formed. During the last decade, however, the numbers have fallen below 200 as the neighbourhood ages. We anticipate a rise in our school enrolments over the next decade, due to the opening up of several new local sub divisions. One of those sub divisions is Hume Country Estate, which is situated directly opposite the school.

Delivery:

Glenroy Public School
600 Logan Road
Albury North  NSW  2640

Postal:

Glenroy Public School
PO Box 267
Lavington NSW  2641

Telephone: 02 6025 4044
Fax: 02 6040 2344
E-Mail: glenroy-p.school@det.nsw.edu.au
Website: glenroy-p.schools.nsw.edu.au
Principal’s Address

Dear Parents

I would like to welcome you, your child and family to our school. This booklet has been produced to help your family become familiar with how our school operates.

Glenroy Public School is a school that offers most, if not all, the advantages often associated with larger schools while at the same time preserving the tone and friendliness that is characteristic of a smaller regional school.

We are committed to ensuring that we create the best teaching and learning environment possible for your child. We have an expectation that if a child does their personal best, then that child is a success, and we should celebrate that success.

Our school has superb facilities to offer its students. Built in 1975, Glenroy Public School has large open classrooms with gas heating for winter and evaporative cooling for summer. Modern technology is evident in a computer lab and in each classroom, we also have a video conference centre. There is a well equipped library as well as an extensive playground and sports area.

The school is supported through additional programs, including Priority Schools Program (PSP) and Aboriginal Education Programs. Parent and Teacher Committees plan, implement, monitor and evaluate programs existing in the school. Through these programs the school is currently funded to the extent of $35,000 per year and an extra staff allocation. This allows the school to directly fund specific programs to cater for the needs of our children.

This, combined with a very professional, caring and close-knit staff enables us to provide the very best for our students.

You are invited to become involved in the life of the school. We believe the most effective learning is the result of the interaction between the school, the students and the family. Your child will enjoy being at Glenroy Public School and their time should be a happy, exciting and educational journey.

John Dent
Principal

Executive Staff

John Dent
Principal

Sharelle Baily
Assistant Principal – Primary

Susan O’Shea
Assistant Principal – Infants
Teaching Staff 2011

Mrs S O'Shea / Mr L Clayton        Kinder/Y1
Mrs P Innes / Ms H Salzke-Spurr    Kinder/Y1
Mrs J Conibear                     Year 1/2
Ms M Clinch                        Year 2/3
Mr B Arnott                        Year 3/4
Mrs S Baily                         Year 5/6
Ms C McNeil / Mrs K Fairall       Year 5/6
Ms H Salzke-Spurr                  Support Teacher
                                      Learning Assistance
Ms R Foran                          Reading Recovery
Mrs O Cromarty                      Librarian
Mrs H Berndt                       Early School Support Teacher
Mr G Robison                        School Counsellor

Administrative Staff

Mrs Margaret Grant                  School Administration Manager
Ms Melissa Halpin                   School Administration Officer
Mr Noel Garlick                     General Assistant

Student Learning Support Officers

Mrs R Critchley                     
Mrs S Junck                          
Mrs K Harris                         
Mrs R Spinnelli                     

Additional Staff

Mr Peter Mann                      School Cleaner
Mr Peter McPherson                  School Cleaner

2010 Term Dates

Term 1:  28th January to 8th April
Term 2:  27th April to 1st July
Term 3:  18th July to 23rd September
Term 4:  10th October to 20th December

2012 Term Dates

Term 1:  27th January to 5th April
Term 2:  23rd April to 29th June
Term 3:  16th July to 21st September
Term 4:  8th October to 21st December

School Expenses Contribution

A voluntary contribution is sought from parents each year: $30.00 each child or $60 per family. This contribution goes towards the purchase of textbooks for individual use by your child, exercise books and some visual arts materials. The regular contribution of these funds by parents allows the school to support and maintain the variety and quality of our programs.

School Hours

Glenroy School bell times are:

9.10am -   9.15am  morning assembly
11.10am - 11.20am  eat lunch
11.20am - 11.40am  first half of lunch
11.40am - 12.00pm  second half of lunch
1.50pm -   2.10pm  recess
3.15 pm   home bell

Newsletter – GNEWS

We rely on newsletters as the most important means of communicating matters of general school organisation. GNEWS is sent home every Thursday.

You can access our newsletter and school calendar of events on the website glenroy-p.schools.nsw.edu.au

Notes will be sent home from time to time on different days for a variety of reasons. Extra copies of notes are available at the office.
Welfare Policy

Effective school discipline is one aspect of Student Welfare. Glenroy Public School’s central purpose is to guarantee quality teaching and learning.

Each student has the right to learn and each teacher has the right to teach without unnecessary disruptions. This is protected by an effective whole school approach to the management of behaviour.

Students can choose between courses of action and behaviour that are acceptable or non-acceptable. When students make positive contributions they are publicly acknowledged through a system of rewards within the school.

For non-acceptable behaviours and actions, the school has developed a discipline system as outlined in our Student Welfare Policy, which is freely available.

We believe however, that establishing and maintaining effective discipline is made easier when parents, students and the school work together to support it.

School Expectations – Code of Conduct

The following six points encompass the main thrust of the Student Welfare Policy:

1. Look and listen when someone is speaking
2. Concentrate and be on task
3. Be kind by actions and words
4. Co-operate with and respect others
5. Show respect for the property of others and the property of the school
6. Move and behave sensibly in and around buildings

Student Council

The Student Council is made up of a President, Secretary, Treasurer and 7 councillors. The Student Council plays an extremely important role in helping to achieve the student welfare aims of our school. Through participation in a democratically elected student body, all students have the opportunity to contribute to the life of the school. The Student Council is a means by which Year 6 students can achieve a real sense of ownership and pride in their school and develop the skills that will make them effective leaders in the community.

Dismissal of Kindergarten

Parents will be advised by letter of dismissal times for Kindergarten children during the first three weeks of term one. Kindergarten children usually finish earlier than 3.15pm to allow them time to rest and refresh for the following day of school. During this time, parents are required to sign their child in and out of the Kindergarten classroom. Following this settling in period, the children will be expected to stay at school until the normal dismissal time of 3.15pm.
Northern Spirit Learning Community

The Northern Spirit Learning Community is an exciting joint initiative, bringing together Year 5 and Year 6 students from Thurgoona, Albury North, Glenroy, Mullengandra, Table Top and Hume Public Schools with the active support of James Fallon High School. Students from Glenroy Public School participate actively in a wide range of transition to High School programs throughout the year:

- Gifted and talented days
- Specific interest activity days
- Public Speaking competition
- Leadership days
- Indigenous activity days
- Parent/student information nights

Staff interact regularly through Staff Development Days, staff meetings and curriculum meetings.

While students take part in challenging and stimulating activities, this program also actively encourages the development of understanding and awareness between students, strengthening peer relationships and support networks. The program’s major focus is on assisting students to experience a smooth transition into their High School setting.

Supervision – Before and After School

Supervision begins at 8.45am when teachers are officially required to be on duty. Any child who arrives before 8.45am is expected to sit on the seats provided under cover in the assembly area. Responsibility for children entering the school grounds before 8.45am rests entirely with the parents.

Playground Supervision

The school playground is supervised by a teacher/s during lunch and recess, from 8.45am and at 3.15pm for students catching buses.

Leaving the School Grounds

Whilst at school, students are the responsibility of the staff and are therefore not permitted to leave the grounds unless they have a covering note from parents. Permission must be obtained from the Principal or the Assistant Principal before leaving the grounds.

Students who go home for lunch each day require a note at the start of the year addressed to the class teacher explaining the arrangements for lunch.

Peer Support

A Peer Support Program is established each year to promote self-esteem, communication and leadership skills in students. Peer Support encourages a cohesive and friendly environment for all children.

The school grounds are closed to students and others after 3.15pm each school day, except when under direct supervision for specific purposes approved by the school principal.

Responsibility for the behaviour and accidental misadventure outside school hours rests entirely with the parents.
Absence Notes
Parents are required by law to present signed notes explaining all student absences. This includes leaving school early for appointments.

Arriving Late
Students who arrive late to school must report to the front office for a late note. This note is then given to their class teacher.

Consent Notes
A consent note is always required for excursions away from school. The note must be signed and dated by the parent/guardian.

When a visiting show performs at the school, a permission note is also usually required.

Lost Property
All clothing, lunch boxes, school bags etc. should be clearly marked with your child’s name. This enables lost articles to be returned to the owner.

We have a lost clothing box. This is situated in the Admin/Office area and is available to look through during school hours.

Change of clothes
The school maintains a limited amount of clothing, which can be used when children soil their own clothing in one way or another. If your child uses any of this clothing, please launder it and return it to the front office as soon as possible.

Bus Passes
All students in Kindergarten, Year 1 and 2 travel free. All primary school children who live more than a 1.6 km radius, or 2.3 km walking distance from the school are eligible for bus passes. Applications for bus passes may be obtained from the school office.

Hats – Sun Protection Policy.
NO HAT– PLAY IN THE UNDERCOVER AREA

During Terms 1 and 4 all students are required to wear a hat outside the classroom. Hats must have a broad brimmed edge. Baseball caps are not acceptable. Students who do not wear an appropriate hat are required to play in the shade for health and safety reasons. The school uniform offers two styles of hat, one a broad brim and the other a bucket style.

Glenroy School Uniform

Glenroy Winter school uniform
Boys Summer Uniform
- Light blue polo shirt
- Light blue button through shirt
- Navy shorts
- Plain white socks
- Black shoes, elastic sided boots or black runners
- Black or brown sandals
- Glenroy Broad brimmed hat K-2
- Glenroy Bucket hat 3-6

Girls Summer Uniform
- Glenroy check dress
- Navy shorts
- Light blue polo shirt
- Light blue button through shirt
- Plain white socks
- Black shoes, elastic sided boots or black runners
- Black or brown sandals
- Glenroy Broad brimmed hat K-2
- Glenroy Bucket hat 3-6

Boys Winter Uniform
- Navy V-neck windcheater with school emblem
- Navy trousers
- Light blue long-sleeved polo shirt
- Light blue button through shirt
- Glenroy navy spray jacket
- Black shoes, elastic sided boots or black runners
- Navy tracksuit
- Plain white or navy socks
- Navy beanie (optional)
- Navy scarf (optional)

Girls Winter Uniform
- Navy V-neck windcheater with school emblem
- Light blue long-sleeved polo shirt
- Light blue button through shirt
- Tartan pants or skirt
- Tartan pinafore
- Navy stockings or tights
- Glenroy navy spray jacket

Sports Uniform – Sports Day Friday
Girls
- Light blue polo shirt
- Navy wrap skirt
- Navy or black basketball nicks
- Navy tracksuit (winter)
- Runners
- Navy basketball shorts
- Plain white socks

Boys
- Light blue polo shirt
- Navy basketball shorts
- Navy tracksuit (winter)
- Runners
- Plain white socks

Uniform Shop
The school P & C Uniform shop opens on Thursdays only, 3.00 to 3.30pm. You can purchase selected items at the school for a reasonable rate.
Uniforms can also be purchased at Lowes in Olive Street, Albury.

Second Hand Items
The school P & C also has some second hand school uniform items which may be purchased on Thursdays when the shop is open.

We wear our uniform with pride

Note: Jewellery is not permitted at school.
Earrings may be worn in the ear – studs only.
Nail polish must not be worn.
Hair should be tied back neatly with navy or blue ties or a tartan scrunchie.
Key Learning Areas

The curriculum is set out into the six key learning areas set out below:

- **English**
  - Reading
  - Writing
  - Talking and Listening
- **Mathematics**
  - Working mathematically
  - Number
  - Space and Geometry
  - Measurement
  - Patterns and Algebra
  - Chance and Data
- **Science and Technology**
  - Investigating
  - Designing & Making
  - Using Technology
- **Human Society & Its Environment**
  - Change and Continuity
  - Cultures
  - Environments
  - Social Systems and Structures
- **Creative Art**
  - Visual Arts
  - Music
  - Dance
  - Drama
- **Personal Development, Health and Physical Education**
  - Physical Education
  - Personal Development
  - Health

**STLA Support Teacher Learning Assistance**

The STLA caters for students with learning difficulties. The STLA teacher works with classroom teachers to assess and develop programs for children experiencing difficulties with Literacy and Numeracy.

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**Reading Recovery**

Reading Recovery is a unique program for students in Year 1 who have been identified as having difficulties in learning to read. The aim is to support young readers to develop reading skills before they move into higher grades. The program is highly successful. Glenroy is fortunate to have had the program run for many years. This will continue in 2011.

**Home Reading Scheme**

Students in K-6 have access to the school's home reading materials. All reading resources are levelled to support all students.

Parents are encouraged to listen to their children read every night. It is essential for all students to read on a regular basis, not only to develop sound reading skills, but also to encourage and foster a love of reading. Parental support is essential to develop “good readers”.

In addition, students are encouraged to borrow weekly from the school library.
Technology

The school has a well resourced computer laboratory with 17 networked computers. We have 4 Interactive Smart Boards and a Video Conference Centre. We are constantly updating our classroom computers. The Internet is installed in all classrooms.

Learning Support Team

A Learning Support Team operates within the school. The primary role of this team is to help identify and support students who are having difficulty reaching benchmark Literacy and Numeracy standards. This team coordinates extra learning support programs, integration support and Aboriginal support programs. The team members include the School Counsellor, LST coordinator, STLA and several teachers.

Itinerant Support Teacher

Glenroy Public School is fortunate to have Mrs Helen Berndt (ESSP) who is currently working with students from kindergarten to year 2 school who have learning difficulties. Ms Kim Webb works with children on the Autism Spectrum.

Reports and Parent Interviews

Early in term one, a series of parent information evenings will be held from Kindergarten to Year 6, to give parents an opportunity to better understand the school and classroom operations. Information on the date and times of these meetings is posted in the newsletter.

Regular reporting is a feature of our school. Parents or staff may request an appointment for an interview at any time.

Formal parent/teacher interviews are held late in Term 1 and written reports are sent home late in Term 2 and Term 4.
Homework

Current policy

The purpose of homework is to develop good study habits and to reinforce certain learning skills. It is important that the children develop the habit of completing homework.

Following is a suggested guide to the amount of time students should spend on homework for four nights each week:

- K to 2 - 10 minutes per night
- Year 3 - 15 minutes per night
- Year 4 - 20 minutes per night
- Year 5 - 25 minutes per night
- Year 6 - 30 minutes per night

Homework can strengthen the links between home and school by involving parents in their children’s education in a positive and fruitful way.

Parent Involvement

P&C Meetings

Meetings are held in the school library, on the 3rd Wednesday of each month commencing at 7.30pm. We encourage and welcome all families to attend. Parents are asked to pay a P & C membership fee of $2.00 each year to cover insurances and affiliation costs. This is paid directly to the P & C each year.

2011 Committee:
President: Kylie McLeod-Nibbs
Vice President: Allanna Kennedy
Secretary: Sean Farrar
Treasurer: Melissa Ralph
Uniforms: Shannon Rodgers-Baz
Canteen Treasurer: Karen Tanner
Fundraising: Nicole Owens

There are many ways you are able to help in the school – hearing children read, helping with craft or sport activities, working bees, joining the P & C Association and working on one of the subcommittees, or working in the canteen. Just let your child’s teacher know if you wish to help in any way.

Fundraising

Unfortunately, the school is not supplied with all the basic equipment needed each year. Much of the equipment and the majority of books in the school library are supplied through the proceeds of fundraising events. The P & C organises fundraising throughout the year and asks parents for their support.
Emergency Information

On enrolment, parents are required to supply emergency contact information in case of illness, accident or an unforeseen need. When emergencies do occur, this information is used to make contact immediately.

Please ensure that this information is kept current and updated; especially phone numbers. This can be done through the front office.

Administering Medicine

The Administration staff administers medication where necessary at school. The medication should be handed in at the front office with a standard letter giving the school permission to administer, and stating clearly the drug, dosage and times of medication.

All prescribed medications must be left in the original container, labeled by the pharmacist with the child’s name and the doctor’s directions. This regulation is to ensure the safety of the students.

Illness

When a child is not feeling well, they are sent to the office by the teacher and held in Sick Bay. If deemed necessary, parents are contacted. Where you cannot be contacted, and in the case of accidents, we take whatever action we consider necessary (which may be an ambulance).

Head Lice

You are asked to keep a constant check on your child’s head to see that no infestation has taken place. If eggs are found the hair should be treated immediately. Check this website for more information: www.health.nsw.gov.au/headlice/.

Albury Community Health

Albury Community Health Centre in Smollett Street offers a range of assessments and services such as hearing checks, speech assessments, dental and occupational therapy. If you are concerned about your child’s hearing, sight or speech you can contact community health on this number: 6058 1800.

Infectious Diseases

Chicken Pox
Exclude until fully recovered. Minimum exclusion is five days after the first spots appear.

German Measles
Exclude until fully recovered and for a minimum of four days after the rash appears.

Measles
Exclude for a minimum of four days from the appearance of the rash. Unimmunised contacts of the rash are excluded. It is recommended that all children be immunised.

Mumps
Exclude until fully recovered with a minimum of nine days after the appearance of the swelling.

Conjunctivitis
Exclude until discharge from the eye has eased.

Impetigo (Septic Sores)
May attend only if all sores can be covered.
Canteen

The canteen operates at lunch time only on Wednesdays, Thursdays and Fridays and provides healthy lunches and snack food.

The canteen requires volunteer support to stay open. If you can offer your support please do so with the canteen supervisor or enquire at the front office.

Lunch orders should be completed at home on a lunch bag and placed in the class basket. The canteen menu is available from the front office or from the canteen. Any change is returned in the bag with the child’s lunch, which is handed out by the teacher.

Several times throughout the year special ‘meal deals’ are organised by the canteen to provide variety for the children. These are advertised through GNEWS.

Bicycles

Children are welcome to ride bicycles to school if over 10 years of age. Children must walk their bike from the front gate into school grounds as a safety precaution and then place them in the bike racks provided. Children need to securely lock their bike.

Pedestrian Crossing

The pedestrian crossings in Logan Road and Burrows Road are manned by school Crossing Supervisors from 8.30am to 9.30am and from 2.45pm until 3.45pm each school day. All children needing to cross the road must do so via the crossing and under the supervisor’s instruction.

Parents are reminded not to park in the NO STANDING and BUS ZONES, or to double park, when dropping off or collecting their children. Police regularly patrol the area. Please note that the school is a 40 km zone.

On wet days, traffic congestion is particularly heavy and parents are asked to be very careful when collecting their children.

Excursions

All school excursions are undertaken with an educational goal in mind and provide firsthand experience, which is important in learning. As the regulations state: No child can be permitted to take part in an excursion without written consent from a parent or care provider. You are urged to sign excursion forms when the occasion arises and return them to school immediately.

An excursion to Library/Museum
Library

The library is currently staffed two days per week by the school Librarian. Children are encouraged to borrow frequently. Books must be returned on or before the date as noted. Each child must have a library bag to carry borrowed books. We request that damaged or lost books be paid for or replaced.

Religious Instruction

The school provides Special Religious Education. Instruction is biblically based. This program caters for all denominations and volunteers are always welcome.

Book club

Book club operates at Glenroy Public School. The Librarian is the book club organiser along with a parent volunteer. Teachers give out the order forms in class. All orders need to be enclosed in an envelope with the correct money and clearly marked with the child's name and class. Orders are sent to the front office.

For each order purchased our school library collects points that are used to purchase books for our school library.

Photographs

Class groups and individual students are photographed each year. A specially selected photographer takes these photographs. Arrangements are made as to the packages being offered and the methods of payment each year.

Charities

The school's foremost charity for support is Stewart House. This is a holiday home for NSW school children that need a break away from their normal environment for various reasons. The home is fully owned and supported by the children of all NSW Public Schools. Any other Charity appeals are decided in consultation with the Student Council and the Principal.

Socials

It is anticipated that there will be socials each year for all students. Infants have their social separately to Years 3-6. The dates, times and requirements for these events will be advertised in GNEWS.

In addition, there will be farewell Socials organised by year 5 students in honour of Year 6 students who will be leaving the school.

At all socials, it is expected that the parents collect their children promptly at the conclusion of the evening.
Use of school facilities

Some school facilities are available for use by the community for some activities. Arrangements must be made with the Principal.

Toys at School

Teachers set the rules as to:
1. What day special items can be brought to school.
2. What equipment and toys are acceptable and what items are unacceptable.

Equipment and toys brought for showing must remain in the classroom. We take no responsibility if this rule is broken.

The bringing to school of radios, cassette recorders, CD’s, Game boys, MP3 players, mobile phones and any other expensive equipment is strongly discouraged. DS’s for DS club are to be left at the front office.

Lunchtime Clubs

At Glenroy Public School we endeavour to extend students and cater for individual interests through the provision of various lunchtime activities.

Media Consent

Every child requires parental consent to have their photo placed in GNews, Border Mail and a variety of other media. This form will cover your child while at school unless otherwise directed by the parents.

Banking

Children are encouraged to save money through weekly banking arranged with the Hume Permanent Building Society. Application forms may be obtained from the school front office. Banking day is Tuesday.

Choir

We have a K - 6 choir at Glenroy Public School who generally meet once a week during lunchtime. The choir enjoys performing in front of their peers as well as at out of school special functions. This option is available for students in Kindergarten to Years 6.
Sports within the school are conducted in two sessions: Junior and Senior.

The school participates in the local Public Schools Sports Association (PSSA) competitions entering boys, girls and mixed teams whenever possible in a variety of winter and summer sports. This involvement has been made possible because of the interest and willingness shown by parents in assisting with training and managing teams.

For children who do not take part in this competition there is an organised program of skill development conducted at the school.

Infant’s classes leave the school for sessions of gymnastics for one term each year. This is dependent on availability and cost.

We are also fortunate to have students from James Fallon High School coach our students in a variety of sports skills sessions.

School Sports Houses

All students are put into Sport Houses to participate in school carnivals. The house colours are:

- Snowy – Green
- Murray – Red
- Murrumbidgee – Yellow

Sports Carnivals

The school conducts its own swimming, athletic and cross country carnivals. Parents are invited to attend these events. Outstanding students from these carnivals can compete at higher levels of competition within both the zone and state. In all sporting activities, the ideals of sportsmanship and fair play will be emphasised.

Active After School Communities Program

This after school sports program runs one day per week from 3.30pm until 4.30pm. Teachers and parents volunteer their time for this program and it will continue to be active during 2011.
# Appendix of Acronyms

<table>
<thead>
<tr>
<th>Acronym</th>
<th>Description</th>
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<tbody>
<tr>
<td>ESSP</td>
<td>Early School Support teacher</td>
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<tr>
<td>GNews</td>
<td>Glenroy Public School newsletter</td>
</tr>
<tr>
<td>ITB</td>
<td>Itinerant Teacher Behavior</td>
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<tr>
<td>ISTH</td>
<td>Itinerant Support Teacher Hearing</td>
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<tr>
<td>LST</td>
<td>Learning Support Team</td>
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<tr>
<td>P &amp; C</td>
<td>Parent and Citizens Association</td>
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<tr>
<td>PSSA</td>
<td>Public Schools Sports Association</td>
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<td>PSP</td>
<td>Priority Schools Program</td>
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<tr>
<td>SDD</td>
<td>Staff Development Days</td>
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<tr>
<td>SLSO</td>
<td>School Learning Support Officer (formerly TAS – Teachers Aide Special)</td>
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<tr>
<td>STLA</td>
<td>Student Teacher Learning Assistance</td>
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